



Scrutiny Co-ordination Committee

Time and Date

10.00 am on Wednesday, 9th November, 2016

Place

Committee Rooms 2 and 3 - Council House

Public Business

1. **Apologies and Substitutions**

2. **Declarations of Interest**

3. **Minutes** (Pages 3 - 8)

(a) To agree the minutes of the previous meeting held on 12th October, 2016

(b) Matters Arising

4. **Connecting Communities Phase 2 - Consultation and Emerging Themes**
(Pages 9 - 18)

Briefing Note of the Executive Director of People

Councillor Maton, Cabinet Member for Education and Skills and Councillors Ruane and Seaman, Cabinet Member and Deputy Cabinet Member for Children and Young People have been invited to the meeting for the consideration of this item

5. **Outstanding Issues** (Pages 19 - 22)

Report of the Scrutiny Co-ordinator

6. **Scrutiny Co-ordination Committee Work Programme 2016/2017** (Pages 23 - 26)

Report of the Scrutiny Co-ordinator

7. **Any Other Items of Public Business**

Any other items of public business which the Chair decides to take as a matter of urgency because of the special circumstances involved.

Private Business

Nil

Chris West, Executive Director, Resources, Council House Coventry

Tuesday, 1 November 2016

- Notes:1) The person to contact about the agenda and documents for this meeting is Liz Knight, Democratic Services, Council House, Coventry, telephone 7683 3073, alternatively E-mail: suzanne.bennett@coventry.gov.uk/liz.knight@coventry.gov.uk
- 2) Council Members who are not able to attend the meeting should notify Liz Knight no later than 9.00 a.m. on the day of the meeting, giving their reasons for absence and the name of the Council Member (if any) who will be attending the meeting as their substitute.
- 3) Scrutiny Board Members who have an interest in any report referred to this meeting, but who are not Members of this Committee, have been invited to notify the Chair by 12 noon on the day before the meeting that they wish to speak on a particular item. The Member must indicate to the Chair their reason for wishing to speak and the issue(s) they wish to raise.

Membership: Councillors N Akhtar, J Blundell, G Crookes, D Gannon, L Kelly, R Lancaster (Chair), J McNicholas, M Mutton and R Singh (Deputy Chair)

By invitation Councillors K Maton, E Ruane and P Seaman

Please note: a hearing loop is available in the committee rooms

If you require a British Sign Language interpreter for this meeting
OR if you would like this information in another format or
language please contact us.

**Suzanne Bennett/Liz Knight, Governance Services - Telephone: 024
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Coventry City Council
Minutes of the Meeting of Scrutiny Co-ordination Committee held at 10.00 am on
Wednesday, 12 October 2016

Present:

Members: Councillor R Lancaster (Chair)
Councillor N Akhtar
Councillor G Crookes
Councillor Gannon
Councillor L Kelly
Councillor J McNicholas
Councillor M Mutton
Councillor R Singh (Deputy Chair)
Councillor K Taylor (Sub for Councillor Blundell)

Other Members: Councillor G Duggins, Cabinet Member for Policy and Leadership
Councillor K Caan, Cabinet Member for Public Health and Sports)
Councillor R Ali, Deputy Cabinet Member for Public Health And Sports)

Employees By Directorate:-

People: J Moore

Resources
S Bennett, V Castree

Apologies: Councillor J Blundell

Public Business

25. Declarations of Interest

There were no declarations of interest declared.

26. Minutes

The Minutes of the meeting held on 7 September, 2016 were agreed and signed as a true record.

The Minutes of the meeting held on 22 September, 2016 were agreed and signed as a true record subject to the inclusion of the following additional Recommendation to Minute 23 relating to "Business Rates Reform and Consultation":-

- (3) That the City Council should participate in any pilot scheme for Business Rates in the West Midlands

27. Reshaping Drug and Alcohol Services in Coventry

The Committee considered a Briefing Note of the Director of Public Health which indicated that the City Council is responsible for commissioning drug and alcohol recovery services for adults and young people, which forms part of a wider programme of activity to reduce drug and alcohol related harm. The current contract for adult drug and alcohol recovery services is due to end in November 2017. This provides an opportunity to review and reshape the services to ensure that they are fit for the future.

Coventry City Council has developed a potential future treatment model for November 2017 onwards, based on the needs of the Coventry population, evidence of what works and findings from engagement and consultation undertaken to date with service users, wider stakeholders and the general public.

The Briefing Note informed the Committee of the findings from work undertaken to date and sought comments and suggestions from the Committee for future drug and alcohol treatment services in Coventry.

The future drug and alcohol service model for Coventry is a key component of Coventry's Health and Wellbeing Strategy and links to all three of the Priorities:-

- Reducing health and wellbeing inequalities (the health and wellbeing gap) with a specific focus on building young people resilience and good economic growth for the City
- Improving the health and wellbeing of individuals with multiple complex needs
- Developing an integrated health and care system that provides the right help and support to enable people to live their lives well.

The Briefing Note outlined the following three recommendations in relation to future commissioning:-

- To commission an Adult Drug and Alcohol Service that is recovery led; incorporating both prevention and treatment within a wider recovery system
- To commission a family support along with service user advocacy within the wider recovery system
- To commission young people's substance misuse services as an integrated offer with wider young people's early intervention services linked to the wider drug and alcohol recovery system

An appendix to the report provided a visual image of the proposed drug and alcohol recovery model/system and an outline of proposed system objectives and priority groups.

The Committee questioned the officer on aspects of the Briefing Note, including:-

- How proactive the service is in reaching out to groups and communities

- Needle recovery schemes and work undertaken by West Midlands Police in this regard
- Residential rehabilitation and success rates of this compared to community rehabilitation
- The impact that Licensing Policies can have on communities and work undertaken by Trading Standards regarding illegal sales and practices
- Partnership working

The Committee noted that the new contract will be an outcomes based contract, with targets to achieve, that will be evaluated against other Local Authorities and reviewed every quarter.

RESOLVED that the Scrutiny Co-ordination Committee:-

- (1) Notes the proposed future treatment model and supporting documentation**
- (2) Endorses the proposed approach to drug and alcohol treatment in Coventry**
- (3) Requests that officers seek an update from West Midlands Police on the work being done to address drug use in the City**
- (4) Requests that officers write to the Government on behalf of the Committee asking that the promotion of public health be included as one of the Licensing Objectives**
- (5) Requests that a report summarising services up to 2017 be submitted to a future meeting to enable the Committee to monitor the impact of the new services.**

28. Joint Strategic Needs Assessment (2016) and Joint Health and Well Being Strategy (2016-2019)

The Committee considered a report of the Director of Public Health, which is also to be considered by Cabinet at their meeting on 1 November, 2016, which indicated that the Coventry Health and Wellbeing Board has a statutory responsibility to produce a Joint Strategic Needs Assessment (JSNA) for the local authority area. The JSNA looks at current and future health and care needs of the local population to inform and guide the planning and commissioning of health, wellbeing and social care services within a local authority area. The key messages from the JSNA were summarised in the report and the full document was appended.

Coventry Health and Wellbeing Board is also responsible for producing a Joint Health and Wellbeing Strategy (JHWBS), which provides Coventry with a picture of what the Health and Wellbeing Board will deliver over the next three years and how partners will work together to achieve this. The Coventry Health and

Wellbeing Board's vision for Coventry is that local people live happier, healthier and longer lives and have improved health and wellbeing during their lives. The three priorities agreed by the Board to help deliver this vision are:-

- Working together as a Marmot City to reduce health and wellbeing inequalities
- Improving the health and wellbeing of individuals with multiple complex needs
- Developing an integrated health and care system that provides the right help and support to enable people to live their lives well.

The Committee questioned the officer on aspects of the report including:-

- Statistical data including population facts and figures, and how that data is updated regularly and used by the Council and NHS (for example when targeting and commissioning services)
- The impact that Coventry being a Marmot City has had on health and health provision
- Transformation funding (prevention v acute)
- Partnership working including sharing information across organisations
- Vaccination programmes
- The mental health transition between children's and adult services
- GP services provision in the City
- HIV and TB infection rates in the City

RESOLVED that the Scrutiny Co-ordination Committee:-

- (1) Endorses the Joint Strategic Needs Assessment (2016) and Joint Health and Wellbeing Strategy (2016-2019)
- (2) Recommends to Cabinet:-
 - (a) That when money becomes available across the Health and Social Care System, it should be invested in prevention services
 - (b) That an approach to mental health transition between children's and adult services be included in the Strategy
 - (c) That the section in the Strategy on skills and education should be expanded to include adult education
- (3) Requests that information on pneumonia vaccinations, including promotion and take-ups figures, be circulated to members of the Committee

29. **Outstanding Issues**

The Committee received and noted a report of the Executive Director of Resources which outlined the approach to be taken on progress, outcomes and responses to recommendations and substantial actions made by the Committee.

30. **Scrutiny Co-ordination Committee Work Programme 2016/2017**

The Committee noted their Work Programme for the current municipal year.

31. **Any Other Items of Public Business**

There were no other items of public business.

(Meeting closed at 12.30pm)

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Coventry City Council

Briefing note

To: Scrutiny Co-ordination Committee

Date: 9th November 2016

Subject: Connecting Communities Phase 2 – consultation and emerging themes

1 Purpose of the Note

- 1.1 This Note provides Scrutiny Co-ordination Committee with an overview of the Connecting Communities Programme, Phase 2 consultation and offers an opportunity for Committee members to make any recommendations or comments as part of the consultation process.

2 Recommendations

- 2.1 Scrutiny Co-ordination Committee is recommended to:
- 1) Note the attached interim report on the Connecting Communities Phase 2 consultation
 - 2) Make any recommendations or comments as part of the consultation process.

3 Information/Background

- 3.1 More detailed information about the programme and each of the proposals can be found on the City Council's webpages at www.coventry.gov.uk/connectingcommunities
- 3.2 The consultation process on these proposals commenced on 12 September 2016 and will end on 12 December 2016. The consultation continues to build upon feedback to date.
- 3.3 The report attached at appendix 1 outlines
- activity undertaken so far during the consultation period;
 - the consultation approach and;
 - an outline of feedback to date.

4 List of Appendices

Appendix 1 – Connecting Communities Phase 2 Interim Report, October 2016

5. Other useful background papers

Connecting Communities - Phase 1 Outcome of Consultation, Cabinet Report, 23 February 2016
http://www.coventry.gov.uk/info/41/community_and_living/2651/connecting_communities/10

Connecting Communities Phase 2, Cabinet Report, 30 August 2016
http://www.coventry.gov.uk/info/41/community_and_living/2651/connecting_communities/6

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Appendix 1: Connecting Communities Phase 2 - Interim Consultation Report (October 2016)

1. Purpose

The purpose of this report is to provide an update on activity undertaken so far, during the consultation process for Connecting Communities Phase 2. The report outlines the approach taken and feedback to date.

2. Background

The Connecting Communities Programme focuses on how services might be delivered differently in the communities and neighbourhoods where there is most need, within the resources that are available.

Connecting Communities Phase 2 comprises of two key proposals:

- To develop integrated family hubs for 0 – 19 year olds, located in areas of highest need and;
- To develop sustainable, modern and comprehensive libraries as community hubs.

A period of informal engagement on these outline proposals took place during July and August 2016. Further to this, public consultation commenced on 12 September 2016 and will end on 12 December 2016.

A range of consultation activity has taken place, and is planned, with stakeholders. This is to ensure that those stakeholders most impacted by the proposals, should they be implemented, have an opportunity to share their views and influence future service delivery models.

Appendix A outlines the consultation approach taken for each proposal and feedback to date. An update on progress with discussions about local community groups and organisations playing a greater role in the delivery of support and services is also provided.

3. Consultation Overview

The consultation has been promoted through:

- Social Media – Facebook, Twitter
- Website and use of the Council's website banner
www.coventry.gov.uk/connectingcommunities
- Contact with service providers, partnership board members
- Posters and consultation corners in children's centres, youth centres and libraries
- Letters to people using mailing lists
- Leaflets outlining the proposals
- "How to Get Involved" sheets – translated into 10 languages
- Communication to Elected Members
- Community engagement

All individuals, groups and organisations contacted or spoken to, have been actively encouraged to share information about the proposals and the consultation with other interested parties. Presentations from workshop discussions, information about how community groups and organisations can get involved in the consultation or in the provision of services in the future is available on the Connecting Communities webpages, along with current service provision financial information, service factsheets and detailed information about libraries and youth services.

In total, as at the end of week commencing 17th October, over 8,000 people have been contacted by letter or e-mail, circa 40 consultation meetings have taken place with over 350 attendees. In addition, the Connecting Communities webpages have been viewed circa 6,200 times.

Individuals and organisations are invited to take part in the consultation in a variety of ways, including attendance at workshops and meetings, completing survey responses (online or in hard copy), through telephone discussion or email contact. People are actively encouraged to share their views in any way and as many times as they choose.

This note provides an overview of feedback to date, and should be read in this context. The report does not seek to reach any conclusion about the outcome of the consultation or the impact that consultation feedback received to date may have on current proposals. Final analysis of feedback will be completed when the consultation has ended but will be a culmination of analysis completed throughout the process. Final proposals will be taken to the City Council's Cabinet as a set of recommendations, informed by the consultation, for consideration and approval. The Cabinet Report will be made publically available in line with the Council's reporting procedures.

4. Feedback to Date

An overview of feedback to date, is provided below (in no particular order):

- Respondents have commented on service access issues, suggesting that access could be significantly impacted upon and that travel costs could increase.
- General concerns about the implications of implementation of the proposals, including from staff and communities about potential job losses and how services might be delivered differently.
- Concerns that future service provision could be reduced and overstretched, due to increased demand or a reduction in staff.
- Good levels of interest from community/resident groups and others in exploring how they might play a more active role in supporting or delivering services in local communities.
- Ongoing queries around the support that community groups would be given by the Council, if they were to take on responsibility for service delivery e.g. training and volunteer support.

Analysis of consultation feedback is completed and Frequently Asked Questions are reviewed and refreshed on an ongoing basis during the consultation.

Clarification about the nature and potential impact of all of the proposals will continue to be provided during the consultation process to ensure that they are fully understood and that people are able to meaningfully share their views.

As part of the consultation, we continue to encourage alternative suggestions and ideas to deliver the required £3.8m savings target associated with Connecting Communities Phase 2.

5. Equalities

Initial Equality Consultation Analysis (ECA) documents were produced prior to the start of the consultation process. These will be reviewed and updated during and following the consultation to reflect any additional information received about the potential impact of the proposals, specifically on those groups of people with protected characteristics.

The equalities question on the consultation survey uses a tick box format (with an open ended comment box). Respondents are more likely to answer tick box questions than open ended questions, however, this format of question allows respondents who are against the proposals to emphasise the negative impact by ticking all the protected groups. Further detail on emerging equalities themes to date can be found in **Appendix A**.

6. Statutory Requirements

The Council recognises its statutory duties in these service areas and has carefully considered the proposals for libraries and family hubs (children's centres and youth service) to ensure that in the event the decision is made to change the way in which these services are delivered; including potentially reducing the level of service provision, it will continue to meet the statutory requirements.

7. Summary

Feedback on the proposals is actively encouraged up to the end of the consultation period.

8. Outline Timescales

- **12 September to 12 December 2016** – Consultation on proposals and savings
- **February 2017** – Cabinet decision on final recommendations following public consultation
- **April 2017** – Commence implementation

Consultation feedback is reviewed and analysed regularly throughout the duration of the consultation period, it is therefore anticipated that final recommendations will be made shortly after the consultation period has ended.

Appendix A – Consultation Feedback Overview

Proposal 1 - To develop integrated family hubs for 0 – 19 year olds, located in areas of highest need

1) Consultation Overview

Feedback on this proposal has been sought through:

Workshops for local communities potentially impacted by the proposals in 13 locations across the city (with some of these also seeking feedback on the libraries proposal). 5 workshops have taken place to date with approximately 30 members of the public in attendance.

Staff meetings - 4 have taken place to date, with approximately 90 staff in attendance.

Discussion with school Head Teachers. There have been 7 specific meetings with schools to date and further meetings are planned.

A total of 195 consultation responses have also been received (87 for children’s centres and nurseries and 108 relating to the youth service). Some of these represent the views of more than one person, where a response has been submitted to record the outcome of feedback from a group of people or organisations.

Furthermore, there are consultation areas in all Children’s Centres and Youth Centres with information about the proposals and ballot boxes where completed surveys can be posted.

A consultation workshop has taken place with key partners, which will be instrumental in shaping service delivery within the proposed Family Hubs – 27 people attended including representatives from Coventry and Warwickshire Partnership Trust, the voluntary sector including Ignite and Voluntary Action Coventry, West Midlands Police, Coventry and Rugby Clinical Commissioning Group (CRCCG) and University Hospitals Coventry and Warwickshire.

2) Feedback to Date

Key feedback themes emerging in relation to the **Children’s Centres and nurseries** elements of the Family hub proposal include:

- Potential for increased access difficulties and longer distances to travel
- Concern about the loss of, or over stretched, services
- Concern about the potential for a detrimental impact on children’s development
- Queries about the Local Authority’s ability to meet statutory requirements
- Mixed views regarding the potential for enhanced partnerships with communities

Key feedback themes emerging in relation to the **Youth Service** element of the Family hub proposal include:

- Concern that crime could increase and that there will be nowhere for young people to go
- A view that other organisations could keep youth work going with support from the Council, at least at the start.

3) Equality Analysis

Emerging equalities impacts identified to date are provided below:

Children's Centres and Nurseries

- Young people are recorded as being negatively impacted, although responses are unclear about how.
- A perceived negative impact on pregnant/breastfeeding women relating to concerns about loss of key services and valuable support offered through Children's Centres
- The impact on disabled people in relation to concerns about difficulties with access and the distance to travel to proposed family hubs

Youth Service

- Negative impact on young people
 - Loss of services and opportunities for young people's development
 - Suggestion that this will lead to an increase in antisocial behaviour
- 2 responses specifically relate to loss of service for young people with special educational needs and disabilities
- Relatively high negative impact recorded for people of particular race/ethnicity and people with disability, but not explained in comments

4) Petitions

We are aware of 1 petition (relating to the Family Hubs proposal) which is currently listed on the change.org website. This has 336 signatures as at 24th October 2016. The petition states:

"Stop Coventry youth centres from being closed down and turned into family hubs".

5) Emerging Opportunities

Early indications suggest that there is a good appetite from local schools and Private, Voluntary and Independent Sector (PVI) organisations to deliver some Council run nursery provision and youth activities.

Proposal 2 - To develop sustainable, modern and comprehensive libraries as community hubs.

1) Consultation Overview

Feedback on this proposal has been sought through:

Drop-in sessions and meetings for staff and the public at all 16 libraries across the city. A total of 19 have taken place to date, with approximately 18 staff and 220 members of the public in attendance.

A total of 197 consultation responses have also been received. Some of these represent the views of more than one person, where a response has been submitted to record the outcome of feedback from a group of people or organisations.

There are also consultation areas in the libraries with information about the proposals and ballot boxes where completed surveys can be posted.

A number of community based meetings and discussions have taken place, focusing on those libraries that currently fall within the scope **community-led library delivery models**. This has included:

1 public drop-in meeting took place at the library and 2 meetings have taken place with Finham Parish Council	Discussions ongoing with Finham Parish Council.
2 meetings with Cheylesmore Community Centre in relation to Cheylesmore Library plus an agenda item at the Cheylesmore Ward Forum	Community Centre keen to pursue proposal for community-led library, with support from local community.
2 locality meetings and a public drop-in meeting have taken place in Earlsdon	A group of individuals have met in Earlsdon to discuss potential to deliver a community-run library. They are keen to look at successful Community Library models elsewhere in the country and a visit has been arranged to Sheffield for all groups interested in Community Libraries.
1 locality meeting and a public drop-in session have taken place in Coundon	No current options for community-led provision.
1 locality meeting and a public meeting have taken place in relation to Caludon Library	Initial discussions with Caludon Castle School.

2) Feedback to Date

Key feedback themes emerging in relation to the libraries proposal include:

- Increased access difficulties (however, in some cases, and specifically in relation to Hillfields library) respondents commented that access would be significantly improved
- Views that the library service is vital and that libraries meet an important social need and help prevent social isolation and promote well-being
- Concerns that changes will result in a negative impact on vulnerable people

- Concerns that volunteers would not have appropriate experience, or that there would be safeguarding issues, and that finding sufficient volunteers would be unrealistic (however some felt that individuals could play a role and that plenty of people would want to get involved given the opportunity)
- Comments made that savings should be made elsewhere
- The need for the Council to be clear about ongoing support that community groups would be given by the Council
- Views that partnership working is a good idea

3) Equality Analysis

Emerging equalities impacts identified to date are provided below:

- Older people and people with disabilities are perceived to be impacted the most by this proposal in terms of ability to access the service and consequent isolation
- Negative impact on children and young people – loss of safe space and study facilities
- Positive impact of proposed relocation of Hillfields library on older people and minority ethnic groups – more convenient and accessible

4) Petitions

We are also aware of 3 petitions in relation to the library service. These relate to Caludon Library (x 1) and all Coventry libraries (x 2).

A written petition was submitted to the Council on 2nd August 2016. This was organised by a Caludon resident and has gathered 43 signatures as at 24th October 2016. The petition states:

“This petition is to stop Caludon Library from closing. Caludon Library is important because people can take out books, go on computers, get help with homework and enter reading challenges.”

An e-petition was submitted to the Council on 21st July 2016 (via change.org). This has 519 signatures as at 24th October 2016. The petition states:

“Coventry City Council has just revealed proposals that Caludon, Cheylesmore, Coundon, Finham and Earlsdon Libraries will shut if community groups do not take them on. Aldermoor, Canley, Hillfields, Jubilee Crescent and Allesley Park are also under threat as the Council want to make cuts of £1 million. But this is just a proposal! Let's make our voice heard by the Council and stop these changes. Libraries are the centres of our local communities and they support vulnerable people. Protect our childrens' education!”

A written petition was submitted to the Council on 6th September 2016. This was organised by a Tile Hill resident and has gathered 1906 signatures as at 24th October 2016. The petition states:

“We, the undersigned, protest at the cuts planned by Coventry City Council threatening libraries across the city. Libraries are an essential safe space, open new doors and horizons to enquiring minds, and are central to healthy, local communities.”

5) Emerging Opportunities

Early indications suggest that there is an appetite in some areas of the city, for local communities to play a greater role in the delivery of library services. In addition to the table shown on page 6, there has been some interest from a local community group in supporting both the youth and library service in Allesley and lots of interest in relation to relocating Hillfields library to the WATCH Centre, include strong public support for this move to take place (shown through consultation to date).



Coventry City Council

Briefing note

To: Scrutiny Co-ordination Committee

Date: 9th November 2016

Subject: Outstanding Issues Report

1 Purpose of the Note

- 1.1 To inform Members of the approach to be taken on progress, outcomes and responses to recommendations and substantial actions made by the Scrutiny Board.

2 Recommendations

- 2.1 Members are recommended to:
- 1) Note the attached outstanding issues at Appendix 1
 - 2) Consider the suggestions from a member of the public at Appendix 2 and whether to add it to the appropriate scrutiny work programme.

3 Information/Background

- 3.1 When recommendations and actions are made following a scrutiny meeting, they are circulated to the relevant Cabinet Member and officer, and recorded on a recommendations tracker.
- 3.2 The purpose of this report is to bring to the Committee's attention the responses received from Cabinet Members and officers in regard to recommendations and actions from previous meetings.
- 3.3 Once a response has been received or an action dealt with, it will be removed from this report and kept in the full recommendations tracker. The complete tracker can be viewed by contacting the Scrutiny Team on the details below.
- 3.4 At the start of this year, the opportunity was introduced for members of the public to suggest topics that members of the Scrutiny Co-ordination Committee could consider adding to the work programme. The guidance explains that while there are no hard and fast rules about what makes a good topic for Scrutiny to investigate, only issues that Coventry residents are concerned about will be considered, and particularly if the issue affects the whole city. It explains that local issues may be better discussed with ward councillors and that other processes are in place to deal with complaints about services.
- 3.5 Suggestions received since this process was introduced are included at Appendix 2. In considering whether an issue should be included in the scrutiny work programme, factors for Members could include: whether the topic is appropriate for scrutiny to consider or whether it is better dealt with in another way; how important the issue is in comparison to other priorities on the scrutiny work programme; whether the issue relates to something already on the work programme and could be incorporated in this; at what point in the year the issue would be best considered; and which scrutiny board is best placed to consider the issue.

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Appendix 1 - Outstanding Issues

Meeting Date	Agenda Item	Cabinet Member/ Responsible Officer	Rec', Action or Information	Recommendations/ Actions	Officer contact	Response/ Status
13th July 16	Police, Crime and Community Safety	Chair of Police, Crime and Community Safety Partnership (Cllr A Khan)	R	(1) The scope of the planned review of the Coventry Police Crime and Community Safety Partnership Board be acknowledged and supported and the Committee's concerns relating to ensuring that there is clarity about the future role of members and a clear accountability of organisations receiving funding be taken into account during the review. (2) The performance data detailed in Appendix 9 be noted and for future performance reports information be included on the impact of Police and Crime Commissioner spend and outcomes on priority areas.	Craig Hickin Gennie Holmes	Briefing note sent to Cllr A Khan 10/8/16
13th July 16	Police, Crime and Community Safety	Cabinet Member Policing and Equalities	R	The Cabinet Member for Policing and Equalities be recommended to receive a report on performance in relation to hidden crimes and convictions at a future Cabinet Member meeting	Gennie Homes	Briefing note sent to Cllr A Khan 10/8/16
22nd September 2016	Business Rates Reform and Consultation		I	That officers be requested to submit further consultation documents in relation to Business Rates Reform to the Committee as and when they become available.	Gennie Holmes	
12th October 16	Minutes 22/9/16	Cabinet	R	That the City Council should participate in any pilot scheme for Business Rates in the West Midlands		Report going to Cabinet on 1st November 16*
12th October 16	Reshaping Drug and Alcohol Services in Coventry		I	Requested that officers seek an update from West Midlands Police on the work being done to address drug use in the City	Jane Moore	
12th October 16	Reshaping Drug and Alcohol Services in		A	Requested that officers write to the Government on behalf of the Committee asking that the promotion of public health be included as one of the Licensing	Vicky Castree	Letter has been drafted to the Government.

* The outcome of consideration at Cabinet will be updated at the meeting.

	Coventry			Objectives		
12th October 16	Reshaping Drug and Alcohol Services in Coventry		A	Requested that a report summarising services up to 2017 be submitted to a future meeting to enable the Committee to monitor the impact of the new services	Vicky Castree	To be added to the work programme COMPLETE
12th October 16	Joint Strategic Needs Assessment (2016) and Joint Health and Well Being Strategy (2016-2019)	Cabinet	R	Recommended to Cabinet :- a) that when transformation money is available, it should be focused on prevention services b) that an approach to mental health transition between children's and adult services be included in the Strategy c) that the section in the Strategy on skills and education should be expanded to include adult education	Vicky Castree	Additional recommendations with the report to Cabinet on 1st November 16*
12th October 16	Joint Strategic Needs Assessment (2016) and Joint Health and Well Being Strategy (2016-2019)		I	Requested that information on pneumonia vaccinations, including promotion and take-ups figures, be circulated to members of the Committee	Jane Moore	

Appendix 2

1) I would like the issue of cycling infrastructure within the city to be investigated. With thousands of student residing here I think it would be good to look at simple measures that could be made to encourage more people to cycle on their commutes. I also think it would be good to investigate why such a low percentage of secondary pupils cycle, this causing huge congestion and danger points around those schools. I also wonder whether a cycle path could be created along the banks of the Sherbourne....A flat route from the west and East of the city into the centre. Thank you.

Current position:

To be updated at the meeting.

9th November, 2016

Scrutiny Co-ordination Committee

Scrutiny Work Programme 2016/17

13 th July 16
Crime and Community Safety performance Council Plan progress Outside Bodies Report
7 th Sept 16
West Midlands Combined Authority Business Rates Consultation
22 nd September 2016
Business Rates Retention Consultation
12 th October 16
Joint Strategic Needs Assessment and Health and Well-being Strategy Drugs and Alcohol Service re-commissioning
9 th November 16
Connecting Communities
7 th December 16
Welfare Reform Selective Licensing for the Private Rented Sector – consultation outcomes
11 th January 17
Local Plan
8 th February 17
Prevent Strategy Electoral Registration and Voter Engagement
15 th March 17 12 th April 17 Date to be allocated
Progress on commissioned DVA services Air Quality Climate Change Female Genital Mutilation European Union Exit City of Culture Business Rates retention Drug and Alcohol Services – 2017/18
“If required” meetings also scheduled for 16 th November 16, 25 th January 17, 22 nd February 17, 29 th March 17

Date	Title	Detail	Cabinet Member/ Lead Officer
13th July 16	Crime and Community Safety performance	To review: <ul style="list-style-type: none"> • Work of the Police, Crime and Community Safety Board; • Information on funding that is distributed to which services. • Membership and representation • Sub-group and remit and Chairs • Involvement of the third sector • Scope of the planned review of the Board • End of year performance • PCP questionnaire on his plan priorities 	Cllr A Khan
	Council Plan progress	An opportunity for members of the Board to look at Council performance across all areas and identify any areas that may need further scrutiny. Including equalities action.	Si Chun Lam Cllr Duggins
	Outside Bodies Report	Scruco can decide which outside bodies they receive reports on at their meetings. This report provides opportunities to identify the criteria for which reports are submitted throughout the year.	Gennie Holmes
7th Sept 16	West Midlands Combined Authority	To consider information available on the devolution deal and how information on the work of the Combined Authority can be cascaded to Coventry citizens.	Martin Reeves Cllr Duggins
	Business Rates Consultation	Members of the Board to consider the response to the Business Rates consultation taking place over the summer which proposed 100% retention by Councils.	Paul Jennings Cllr J Mutton
22nd September 2016	Business Rates Retention Consultation	A more in depth look at the consultation questions and responses on the Government consultation on Business Rates Retention. To look at potential pooling of rates across the Combined Authority area and also the Council's strategy to maximise business rates income	Paul Jennings Cllr J Mutton Cllr O'Boyle
12th October 16	Joint Strategic Needs Assessment and	The Health and Well-being Strategy and Joint Strategic Needs Assessment review of the current and future health and care needs of the local community. This report will be going to	Jane Moore Cllr Kamran Caan

Date	Title	Detail	Cabinet Member/ Lead Officer
	Health and Well-being Strategy	Cabinet on 1 st November	
	Drugs and Alcohol Service re-commissioning	Public Health is currently re-commissioning drug and alcohol services in the city and have developed a new service model. The model is currently out for consultation and will be going to Cabinet for a decision on 1 November	Georgia Flaherty Jane Moore Cllr Kamran Caan
9th November 16	Connecting Communities	An opportunity for Members to discuss emerging themes from the consultation and contribute to the consultation themselves. To include the findings from the Phase 1 consultation.	Michelle McGinty Cllr Maton/Ruane
7th December 16	Welfare Reform	Further review of impacts of changes to welfare provision and the services provided by partners in the city. Including most recent changes announced.	Glenda Cowley/ Welfare Reform Working Together Group Alan Markey – Coventry Independent Advice Service Richard Sharp - The DWP Coventry and Warwickshire Operational Leader Cllr Bigham
	Selective Licensing for the Private Rented Sector – consultation outcomes	To consider the outcomes of the consultation and recommendations to the Cabinet Member following a scrutiny task and finish group recommending implementation in St. Michael's Ward.	Tracy Miller/ Davina Blackburn Cllr Bigham
11th January 17	Local Plan	An update following the hearings on the plan and the outcome of the Inspector's report.	Mark Andrews
8th February 17	Prevent Strategy	Following from a suggestion by a member of the public that Scrutiny should look at the rise of the far-right in the city and what is being done to address this	Chief Superintendent Danny Long Geoff Thomas
	Electoral Registration and Voter Engagement	To consider the Council's engagement plan and to follow up on actions from the previous Board meeting. (expand)	Liz Read
15th March 17			
12th April 17			
Date to be	Progress on	Following their meeting on 14 th October 2015, Board Members agreed to receive annual progress updates, including October	Cllr A Khan

Date	Title	Detail	Cabinet Member/ Lead Officer
allocated	commissioned DVA services	2016. To include contributions from the Police and Whitefriar's Housing and any information on a regional perpetrators programme.	
	Air Quality		
	Climate Change		
	Female Genital Mutilation		
	European Union Exit	A task and finish group of SB3 to look in more detail at the impact of withdrawal of the European Union and any contingency that the Council needs to put in place.	Cllr Lucas chair Rebecca Young
	City of Culture	To receive an update on the City of Culture bid.	Cllr Bigham David Nuttall
	Business Rates retention	Following the meeting on 22 nd September Members requested regular updates when information becomes available.	Paul Jennings Cllr J Mutton
	Drug and Alcohol Services – 2017/18	A report summarising services up to 2017 was requested following the Boards consideration of the Reshaping of Drug and Alcohol Services in Coventry at their meeting on 12 th October 16	Jane Moore Cllr Caan
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